



Get started with PAYD Pro Plus® Multi-Location Administration!

PAYD Pro Plus Multi-Location Administration enables you to manage multiple stores in your enterprise from a single convenient source.

Simply follow the instructions below, and soon you'll be ready to expand and manage your business from just about anywhere.

Need PAYD Pro Plus Multi-Location?

Contact a Moneris® Sales representative at **1-855-423-PAYD (7293)** to order Multi-Location for your business.

Accessing PAYD® Pro Plus Multi-Location Administration

1. Open a web browser on your computer and go to my.getpayd.com/hq (alternatively, visit my.getpayd.com and click on the **Multi-Location** button on the top right side).
2. Enter your existing PAYD login credentials (**Employee ID, Password, Store ID**) and click **Sign In**.

Congratulations! Now you can manage your stores, as well as customer, supplier and employee information across your enterprise. PAYD Pro Plus Multi-Location Administration also enables you to access reports, and view and edit transactions and product profiles at each of the stores.

Friendly Reminder

Please be sure to read the terms and conditions of your merchant processing agreements available at getpayd.com/terms. Your acceptance of those terms and conditions will occur when you first use our services.

Support

PAYD Pro Plus Multi-Location Administration comes bundled with a context-sensitive help tool. Click the **Help** icon () within a screen to receive information and instructions.

You can also get in touch with us any time by phone at **1-855-423-PAYD (7293)** or email us at getpaydsupport@getpayd.com.